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15 July 1966

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MEMORANDUM FOR: Chief of Base,
SUBJECT : Manpower Survey Team

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1. As you know, the DMBD recently directed that a manpower survey be conducted at to assure the effective utilization of personnel assigned to the programs there. The survey covered military, government civilian, and contractor personnel, and was conducted on June 21 and 22. The survey team was chaired by Gen. Stewart and consisted of about a dozen representatives of (S)HBO, OSA and USAF. Our contingent was headed by Gen. Ladford.

2. It is probable that a similar survey will be conducted at Detachment G within the foreseeable future. (S)HBO budget authorizations suggested a review of this sort, but no firm plans have been made. The purpose of this memorandum is merely to alert you to the possibility so that your staff can begin to assemble the necessary data. I assume that a survey team at Detachment G would want the same type of information requested for the review at . This was along the following lines:

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a. Information probably desired on, or prior to, arrival:

(1) Monthly strength report (military, government civilian, and contractor).

(2) Projected strength report - each three months for FY 67.

(3) Aircraft population by type and by month since June 1964 and physical position of aircraft.

(4) Aircraft sorties and ground aborts by month since June 1965.

(5) A reasonably detailed breakdown of the base organization and T/O of each component, sub-divided into "blue collar", supervisory, inspections, or general support.

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b. Briefings which will probably be desired upon arrival:

(1) Organizations, functions and responsibilities, with emphasis on personnel assignments.

(2) Maintenance philosophy; i.e., aircraft crews, specialty groups, pools of technicians, ships, etc.

(3) Supply philosophy.

(4) Common and/or unique functions and relationships to USAF programs.

(5) Flight test--mod programs.

(6) Operational concepts, deployments, mission planning, etc.

3. During the course of the last survey, the various committee members explored in some depth various subjects which were of particular interest to them. Considerable attention was paid to the supply and inventory procedures and the efficiency of these operations. There was a lively discussion of the pros and cons of the use of multiple work shifts. Particular attention was paid to flying hours, aborts, readiness of the aircraft, deployment plans, etc. A key item, of course, will be the number of people assigned to each crew, or to each measurable unit of activity. A review of the motor pool included T/O, number of vehicles, etc. All aspects of base support were explored, except those such as the Weather Office which involve relatively few people.

4. As I mentioned above, there is no assurance that the survey will be undertaken, but the indications are that it will. If we can be of any help, let us know.



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Comptroller, OSA

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